



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 10 June 2013

Date of Publication:	18 June 2013
Call-In Expiry:	24 June 2013

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 10 June 2013, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

Resolved:

- (1) That the minutes of the meeting held on 15 April 2013 be taken as read and signed by the Chairman as a correct record.

7. THE NATIONAL PLANNING POLICY FRAMEWORK - ONE YEAR ON

Decision:

- (1) That the experience of other authorities in applying the National Planning Policy Framework over the last year, including any lessons learnt, be noted; and
- (2) That, following comparison of the Council's existing policies against the National Planning Policy Framework, the policies rated as compliant, generally compliant or partially compliant be continued to be used until the adoption of the new Local Plan supersedes them; and
- (3) That any policy found to be outdated be given little or no weight hereafter;
- (4) That the weighting to be given to a particular planning policy be highlighted in the planning application report considered by Area Planning Sub-Committees; and
- (5) That the experience of other Councils when their Local Plans were Examined in Public be noted and measures be taken to ensure this Council avoided the problems others had encountered to date.

8. NORTH WEALD AIRFIELD AND ASSET MANAGEMENT CABINET COMMITTEE - 22 APRIL 2013

Decision:

- (1) That the minutes of the meeting of the North Weald Airfield & Asset Management Cabinet Committee, held on 22 April 2013, be noted.

9. LOCAL PLAN ISSUES AND OPTIONS - RESPONSES TO COMMUNITY CHOICES

Decision:

- (1) That the responses made to the Community Choices (Issues and Options) consultation for the Local Plan, which was held between 30 July and 15 October 2012, be noted;
- (2) That, as suggested by some of the consultation responses received, the following additional criteria for the Sustainability Appraisal (SA) be adopted:
 - (a) protection of highest grade agricultural land;
 - (b) comparison of housing sites to assess their deliverability and contribution to overall need; and
 - (c) ability of sites to make provision for new community services and facilities; and
- (3) That the publication of a summary report of the consultation responses, to include an index, be agreed.

10. ACCEPTANCE OF TENDER - REPLACEMENT KITCHENS TO COUNCIL OWNED DWELLINGS

Decision:

- (1) That Foster Property Maintenance be awarded a contract being the lowest

tender received, renewable annually for up to 5 years, for replacement kitchens at various Council-owned properties throughout the District, with the tenders based on a set of all inclusive combined schedule of rates per m² of kitchen area, all in the sum of £612,933.26;

(2) That the overall value of the works be limited to the sum included in the Capital Programme on an annual basis;

(3) That this contract be designated as a serial contract under Contract Standing Order C11 to facilitate the annual increase in the schedule of rate items in accordance with The Department of Business, Enterprise & Regulatory Reform Building Cost Indices; and

(4) That Contract Standing Order C5 (Contracts in excess of £50,000) and C12 (Sub-Contractors and Nominated Suppliers) be waived in respect of the nominated supply of kitchen units by Premier Kitchens.

11. EXTERNAL WALL INSULATION - NOMINATED SUPPLIER

Decision:

(1) That Contract Standing Order C5 (Contracts in excess of £50,000) and C12 (Sub-Contractors and Nominated Suppliers) be waived in respect of the nominated supply of External Wall Insulation system by Alsecco.

12. REGULATION OF INVESTIGATORY POWERS ACT - POLICY AND PROCEDURE

Decision:

(1) That the revised Policy and Procedure for dealing with the requirements of the Regulation of Investigatory Powers Act (as amended) (RIPA) be recommended to the Council for adoption;

(2) That, for the purposes of RIPA, the appointment of the Director of Corporate Support Services as the Senior Responsible Officer and the Assistant to the Chief Executive as the Deputy Senior Responsible Officer be recommended to the Council for approval;

(3) That the appointment of the Director of Corporate Support Services and the Assistant to the Chief Executive as Authorising Officers for the purposes of RIPA be recommended to the Council for approval;

(4) That the method of reporting the use of RIPA authorisations by an annual report to the Corporate Governance Group followed by publication in the Council Bulletin be agreed;

(5) That no RIPA authorisations were granted for the period 1 April 2012 to 31 March 2013 be noted; and

(6) That the proposed training programme to embed the new procedure be noted.

**13. PLANNING AND ECONOMIC DEVELOPMENT DOCUMENT SCANNING -
BUDGET UNDERSPENDS AND FUNDING OF AN ADDITIONAL POST**

Decision:

(1) That authority be granted to carry forward an £11,600, underspend from 2012/13 to 2013/14 from the Planning Support Budget for Document Scanning (37 100 3342); and

(2) That this underspend be combined with a smaller salary underspend to fund one Grade 3 Administration Assistant post to scan the large site paper planning files which were considered too complex and detailed to be sent to Northgate for scanning as part of the standard 'back scanning' of records process.

